



Louisiana Board of Pharmacy

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NOTIFICATION OF CHANGE OF PHARMACIST-IN-CHARGE (PIC) (LAC 46:III§1105.H.)

(Mail or fax completed form to the board office at the above address / fax number)

- The permit holder shall notify the board within ten days of the prior PIC's departure date. The permit holder shall designate a new PIC within ten days of the departure of the prior PIC.
- The new PIC shall notify the board within ten days of the departure of the prior PIC.
- A PIC who voluntarily leaves a pharmacy shall give written notice to the board and the owner of the permit at least ten days prior to this voluntary departure, unless replaced in a shorter period of time.

PERMIT INFORMATION:

Pharmacy Name:		Permit #:
Pharmacy Address:		
City:	State:	Zip:

PRIOR PHARMACIST-IN-CHARGE:

Pharmacist Name:	LA License #:
Pharmacist Signature:	Date of Departure:

NEW PHARMACIST-IN-CHARGE (See notes below):

Pharmacist Name:	LA License #:
Pharmacist Signature:	Effective Date:

SIGNATURES OF PHARMACISTS CERTIFY THAT A COMPLETE INVENTORY OF ALL CONTROLLED SUBSTANCES HAS BEEN CONDUCTED BY THE DEPARTING PIC AND VERIFIED BY THE NEW PIC.

NOTES TO NEW PHARMACIST-IN-CHARGE:

- 1) In order to serve as PIC of any permit, you must have an ***Affidavit of Responsibility and Duties*** on file at the board office. This change will not be completed until this Affidavit has been received. Affidavit requires notarization; it cannot be faxed.
- 2) In order to serve as PIC at any permit designated as a "hospital permit," the new PIC must have at least two years of experience as a licensed and practicing pharmacist prior to accepting the position.

January 2004